

**Queen Elizabeth Public School
School Council 2021-2022**

Minutes of the Meeting of October 4th, 2021

1. Welcome and Introductions:

Present: Drew, Candace, Kelly, Michelle, Jason, Mike, Cherry, Lynn, Matt, Meaghan, Sabrina, Chris, Wendy, Gurmeet

2. Approval of Agenda: 1st by Lynn and 2nd by Kelly

3. Approval of Minutes: 1st by Jason and 2nd by Lynn

4. Actions from Previous Meetings:

- a. Sabrina from Compass Early Learning has joined us as a community representative.
- b. Council recruitment has been added to the council agenda for the end of the school year.
- c. Lindsey emailed council the Treasurer's Report.
- d. Council meeting dates have been added to the school calendar.
January 3rd, 2022 meeting date will be changed to January 10th, 2022.
- e. Candace emailed council the mock-up for the playground design.
- f. There is no way to reimburse council as members are not staff. Council can send quotes/invoices directly to Meaghan so that she can pay them.
- g. No ideas yet, but will discuss later in meeting (see item 6 below)
- h. Documents are on Google Drive and can be accessed from school website. We now have the council binders.

5. Fundraising:

a. Fundraising Plan (see plan prepared by Mike)

Outline for the year that council would like to do. Mike has prepared a mock-up with information from previous years fundraisers. **Important: In order for fundraisers to run, we will need volunteers to run them!**

- Lunch Box Orders
Hot lunches for students. Can have different vendors (Boston Pizza, East Side Mario's, etc.). Uses School Cash Online. Food arrives in individual lunch boxes and is organized by classroom – Covid compliant! Meets all nutritional standards. There is an equity concern – some families can afford the hot lunches while other cannot. Average cost is around \$4.00 - \$5.00 per lunch.
Action: Council would like Drew to register Queen Elizabeth and schedule a Lunch Box Orders representative to attend the next council meeting to discuss logistics.
- Winter hats with the Queen Elizabeth logo on them.
Chris has contacts that could make the cost lower to us and we could sell them to students.
Action: Chris to look into the cost and see if it would be worth it.
- Donation campaign
Could council ask parents for a donation (such as \$20.00 per student)? It would eliminate the need for fundraisers. We could add a blurb to the council webpage and newsletter to state "if you would like to make a donation.....". A tax receipt can be issued through School Cash Online if parents donate over a certain amount (either \$20.00 or \$25.00).
Action: Chris to prepare a blurb for webpage and/or newsletter and will run by council.
- Little Caesars and Dominos Campaign
Action: Matt will research and advise council
- Mom's Pantry
Action: Lynn will research and advise council

Any other ideas can be brought forward to council.

b. Fresh from the Farm

- Council will need to figure out the logistics for when orders are delivered to the school. They come pre-bagged, but in boxes and need to put packages together for families. Families will need to pick up their orders. Delivery to the school is during the day. Order forms will be sent home with students.
Action: Mike to speak with Meaghan about School Cash Online for orders. Council will need to discuss logistics of putting packages together and pick up.

c. Holiday/Year-End Fundraiser

- See fundraising ideas above.

6. Acknowledgements:

a. World Teacher's Appreciation Day – October 5

- Haven't done anything as of yet. A card for teachers from council would be a great gesture. It does not need to be anything extravagant – it's the thought that counts. Candace will pick up flowers and a card.

b. Support Staff Professional's Day – November 16

- Chris will handle acknowledgement days from here on out.

7. Reports:

a. Principal's Report

Orange Shirt Day went well.

Soccer and cross country have started – intramurals only so far.

Pathway Project – Google it! (<https://pathwayproject.ca/>). Queen Elizabeth is a trailblazer school, and we are hoping to get more participation.

Thank you to council for the mud kitchen. It is a great addition to the kindergarten yard! \$3,500.00 was allocated for the mud kitchen, however, there is money left over as we did not require that much funding. **Motion:** Jason put forward a motion to reallocate unspent funds from the mud kitchen back to the playground fund. Cherry seconded the motion. Motion passed.

b. Chair's Report

We can strike this item from the ongoing Agenda.

c. Treasurer's Report

See email from Lindsey.

8. Next Meeting

Monday, November 1, 2021 via Webex.

9. Adjourn: Meeting adjourned at 8:15 p.m.